

Middle Level Program Self-Evaluation Tool

Standard 1, Curriculum

Standard 1: The school develops and implements a curriculum that is rigorous, intentional, and aligned to state and local standards.	
In the space below, provide data that indicate the extent to which the curriculum...	
CRITERIA	SUPPORTING DATA
___ 1.1 is aligned to the middle school <i>Program of Studies, Core Content for Assessment, Academic Expectations</i> , and Curriculum Framework.	
___ 1.2 is carefully aligned vertically grades 5-9, as well as horizontally within each grade level.	

POSSIBLE DATA SOURCES

SP (Satisfactory Progress), IN (Improvement Needed), NS (Not Satisfactory)

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> Principal, Teacher, Parent, Student, Classified Staff, and Other Stakeholder Interview Int- Pr, T, P, S, C, O Departmental Meeting Notes, Minutes, Agendas Dpt Lesson Plans LP Classroom and/or Laboratory Observation Ob Implementation & Impact Check I&I | <ul style="list-style-type: none"> School and/or District Consolidated Plans CP Curriculum and Instruction Documents CI Course Syllabi Syl School Websites Wb Individual Education Programs IEP, 504 Plans, Extended School Service Plans ESS Gifted and Talented Service Plans GT Portfolio Analysis PORT | <ul style="list-style-type: none"> Assessment Results CATS Supply Requisitions and Purchase Orders PO Student Work SW Textbooks and Other Instructional Materials TI Student Evaluations of Teachers and Courses SE |
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Middle Level Program Self-Evaluation Tool
Standard 1, Curriculum (page 2)-

In the space below, provide data that indicate the extent to which the curriculum. . .	
CRITERIA	SUPPORTING DATA
___1.3 emphasizes deep understanding of important concepts, development of essential skills, and the ability to make application to real-world problems in all subjects for all students.	
___1.4 includes exploratory activities that extend and enrich all middle-level students' academic and developmental experiences in all content areas	
___1.5 provides specific links to life and career options.	
___1.6 is both socially significant and relevant to the personal interests of young adolescents.	
___1.7 provides middle-level students with continuous opportunities to learn about and appreciate their own and other's cultures.	

Middle Level Program Self-Evaluation Tool
Standard 1, Curriculum (page 3)-

In the space below, provide data that indicate the extent to which the curriculum. . .	
CRITERIA	SUPPORTING DATA
___1.8 is designed to provide all middle-level students the opportunity to learn a foreign language.	
___1.9 emphasizes a strong mathematics program that gives all students substantial experiences with algebraic ideas	
___1.10 focuses on rigorous content standards and applications.	
___1.11 emphasizes reading and writing across the curriculum.	
___1.12 provides multiple opportunities for students to explore a rich variety of topics and interests in order to develop their identity, discover and demonstrate their own competence, and plan for their future.	

Middle Level Program Self-Evaluation Tool

Standard 2, Classroom Evaluation/Assessment

Standard 2: The school utilizes multiple evaluation and assessment strategies to continuously monitor and modify instruction to meet student needs and support proficient student work.

In the space below, provide data that indicate the extent to which . . .

CRITERIA	SUPPORTING DATA
___ 2.1 assessments of student learning are frequent, rigorous, and aligned with Kentucky's <i>Core Content for Assessment</i> .	
___ 2.2 samples of middle-level student work (e.g., teacher- made tests, portfolios) are analyzed to inform instruction, revise curriculum, and obtain information on student progress.	
___ 2.3 assessments are both formative and summative.	

POSSIBLE DATA SOURCES

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Middle Level Program Self-Evaluation Tool
Standard 2, Classroom Evaluation/Assessment (page 2)-

In the space below, provide data that indicate the extent to which . . .	
CRITERIA	SUPPORTING DATA
___2.4 multiple assessments are specifically designed to provide meaningful feedback on student learning for instructional purposes.	
___2.5 assessment allows students to evaluate own and others' work against clearly articulated expectations.	
___2.6 open-ended assessments, projects, and criteria/rubrics are written, distributed, and followed.	
___2.7 assessment is used to continually meet middle-level students' diverse and changing needs.	
___2.8 the results of assessment and evaluation are made available to parents/guardians in a timely fashion.	
___2.9 performance standards are clearly communicated, evident in classrooms, and observable in middle-level student work.	
___2.10 middle-level students can articulate the Academic Expectations and know what is required to be proficient.	

Middle Level Program Self-Evaluation Tool

Standard 3, Instruction

Standard 3: The school's instructional program actively engages all students by using effective, varied, and research-based practices to improve student academic performance.	
In the space below, provide data that indicate the extent to which instruction. . .	
CRITERIA	SUPPORTING DATA
___3.1 includes thematic and interdisciplinary units about which teachers collaborate during common planning to make decisions about curriculum and instructional strategies.	
___3.2 provides integration that is rigorous, diversified, continuous, multicultural, exploratory, meaningful, and connected to real-life for all middle-level students.	

POSSIBLE DATA SOURCES

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Middle Level Program Self-Evaluation Tool
Standard 3, Instruction (page 2)-

In the space below, provide data that indicate the extent to which instruction . . .	
CRITERIA	SUPPORTING DATA
___3.3 provides a variety of challenging and research-based strategies that reinforce important concepts and skills and addresses real-world problems across disciplines.	
___3.4 provides a wide variety of instructional strategies used to foster curiosity, exploration, creativity, and social skills for all middle-level students.	
___3.5 demonstrates attention to the individual needs (e.g., learning styles, developmental variations) of all students through a differentiated curriculum.	
___3.6 actively involves students in planning their learning experiences by posing questions, reflecting on experiences, developing rubrics, and participating in decisions.	
___3.7 incorporates strategies/activities that are consistently monitored and aligned vertically, grades 5-9, and horizontally with the changing needs of a diverse student population to ensure various learning approaches and learning styles are addressed.	
___3.8 utilizes age appropriate resources (e.g., textbooks, supplemental reading, technology) to effectively deliver the required curriculum to middle-level students.	

Middle Level Program Self-Evaluation Tool
Standard 3, Instruction (page 3)-

In the space below, provide data that indicate the extent to which instruction . . .	
CRITERIA	SUPPORTING DATA
____3.9 includes inquiry projects that focus on essential and authentic questions, as well as promote the development of application skills of middle-level students.	

Middle Level Program Self-Evaluation Tool

Standard 4, School Culture

Standard 4: The school/district functions as an effective learning community and support a climate conducive to performance excellence.	
In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___ 4.1 teachers hold high academic and behavioral expectations for all middle-level students.	
___ 4.2 curriculum, instruction, and resources reflect respect for the heritage, diversity, and individual needs of all middle-level students.	
___ 4.3 textbooks and instructional materials integrate positive, age-appropriate depictions of multiple cultures.	

POSSIBLE DATA SOURCES

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Middle Level Program Self-Evaluation Tool
Standard 4, School Culture (page 2)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___ 4.4 middle-level teachers communicate regularly with families about individual students' progress.	
___ 4.5 teachers and staff care about middle-level students and inspire their best efforts.	
___ 4.6 student achievement is highly valued and publicly celebrated (e.g., displays of student work, assemblies).	
___ 4.7 there is leadership support for a safe, orderly, and equitable learning environment (e.g., culture audits/school opinion surveys).	
___ 4.8 teaching strategies address different cognitive and cultural learning styles appropriate for middle-level students.	
___ 4.9 all resource allocations ensure access, opportunity, and fairness for all middle-level students.	
___ 4.10 technology and software are developmentally and instructionally appropriate for all middle-level students.	

Middle Level Program Self-Evaluation Tool
Standard 4, School Culture (page 3)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___ 4.11 all middle-level students, teachers, administrators, and staff have access to technology resources that include devices other than computers (e.g., video and audio recorders, calculators, laser disc players, digital cameras, and overhead projectors.	
___ 4.12 the library collection includes resources that are appropriate for various ability levels, interests, and learning styles.	
___ 4.13 resources (e.g., periodicals, books) are selected for appropriateness for young adolescent readers.	

Middle Level Program Self-Evaluation Tool
Standard 5, Student, Family, and Community Support

Standard 5: The school/district works with families and community groups to remove barriers to learning in an effort to meet the intellectual, social, career, and developmental needs of students.	
In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___5.1 the school provides organizational structures and supports instructional practices to reduce barriers to learning, as well as ensure all middle-level students have access to the entire curriculum (e.g., school guidance, ESS, FRYSC's).	
___5.2 the school draws upon others' experiences and research by entering into relationships such as networks and community partnerships that benefit middle-level students' and teachers' development and learning.	

POSSIBLE DATA SOURCES

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Middle Level Program Self-Evaluation Tool
Standard 5, Student, Family, and Community Support (page 2)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___5.3 students are provided with a variety of opportunities to receive additional assistance to support their learning beyond the initial classroom instruction.	
___5.4 the school maintains an accurate student record system that provides timely information pertinent to middle-level students' academic and educational development.	
___5.5 the school makes appropriate use of family and community resources as a means of extending its educational programs by enriching the educational experiences of its middle-level students.	
___5.6 the school, in partnership with community agencies, organizations, and businesses, provides opportunities for student learning, service to the community and access to health and social services.	
___5.7 the school provides support to families to build skills for enhancing middle-level student achievement.	

Middle Level Program Self-Evaluation Tool
Standard 5, Student, Family, and Community Support (page 3)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___5.8 the school engages all stakeholders in ongoing and reflective conversations, consensus building, and decision-making.	
___5.9 the school recruits parents for active participation in all aspects of school improvement and student learning.	
___5.10 vertical teams help ensure that student transitions between buildings and grade levels are seamless.	
___5.11 adviser-advisee programs are provided to build strong student-teacher relationships.	
___5.12 planned middle-level transition programs are based on developmental characteristics of young adolescents.	
___5.13 interdisciplinary teaming fosters interpersonal relationships among adults and middle-level students.	
___5.14 activity programs (e.g., clubs, student organizations, athletics, intramurals) are designed to include and meet needs of all middle-level students.	

Middle Level Program Self-Evaluation Tool
Standard 6, Professional Growth, Development, and Evaluation

Standard 6: The school/district provides research-based, results-driven professional development opportunities for staff and implements performance evaluation procedures in order to improve teaching and learning.	
In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___6.1 staff development priorities are set in alignment with goals for middle-level student performance and the individual professional growth plans for staff.	
___6.2 plans for school improvement directly connect goals for student learning and the priorities set for the school and district staff development activities.	
___6.3 professional development planning shows a direct connection to an analysis of student achievement data.	

POSSIBLE DATA SOURCES

SP (Satisfactory Progress), IN (Improvement Needed), NS (Not Satisfactory)

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Middle Level Program Self-Evaluation Tool
Standard 6, Professional Growth, Development, and Evaluation (page 2)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___ 6.4 follow-up activities relate to professional development.	
___ 6.5 leadership provides the fiscal resources for the appropriate professional growth and development of certified staff based on identified needs.	
___ 6.6 the school uses employee evaluations and individual professional growth plans to improve staff proficiency.	
___ 6.7 leadership uses the evaluation process to provide teachers with the support to change instructional practices.	
___ 6.8 professional development experiences promote reflection (e.g., portfolio analysis) on the application of learning experiences that foster middle-level achievement in the classroom.	
___ 6.9 professional development programs are differentiated so that learning experiences build upon the teacher's current knowledge, skills, and interests.	

Middle Level Program Self-Evaluation Tool
Standard 6, Professional Growth, Development, and Evaluation (page 3)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___ 6.10 leadership encourages and funds active involvement in local, regional, and national professional associations, societies, and research activities.	
___ 6.11 a variety of professional development strategies (e.g., workshops, action research, study groups, conferences, demonstration lessons, peer coaching/mentoring) are used to improve instruction.	
___ 6.12 professional development experiences address adolescent needs and characteristics (e.g., physical, emotional, academic).	

Middle Level Program Self-Evaluation Tool
Standard 7, Leadership

Standard 7: School/district instructional decisions focus on support for teaching and learning, organizational direction, high performance expectations, creating a learning culture, and developing leadership capacity.	
In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___7.1 leadership articulates the school's vision through posters, columns, and editorials in school and community newspapers and through newsletters and flyers.	
___7.2 the message of high expectations is communicated to students through the actions of the principal and teachers.	

POSSIBLE DATA SOURCES

SP (Satisfactory Progress), IN (Improvement Needed), NS (Not Satisfactory)

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Middle Level Program Self-Evaluation Tool
Standard 7, Leadership (page 2)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___7.3 the school leadership provides the organizational policy and resource infrastructure necessary for the implementation and maintenance of a safe and effective learning environment specific to the needs (e.g., intellectual, ethical, social, physical development) of middle-level students.	
___7.4 the principal facilitates the development, implementation, and monitoring of a curriculum encompassing Kentucky Learning Goals, <i>Academic Expectations</i> , and <i>Program of Studies</i> for all content areas.	
___7.5 the principal, in cooperation with the school-based decision-making council, leads the school in making decisions consistent with research and data pertaining to the unique needs of adolescents.	
___7.6 leadership ensures all instructional staff have access to curriculum related materials and the training necessary to use curricular and data resources relating to the learning goals for Kentucky public schools.	

Middle Level Program Self-Evaluation Tool
Standard 7, Leadership (page 3)-

In the space below, provide data that indicate the extent to which the...	
CRITERIA	SUPPORTING DATA
___7.7 leadership ensures that time is protected and allocated to focus on curricular and instructional issues.	
___7.8 the principal demonstrates leadership skills in the area of academic performance, providing teachers assistance in designing appropriate instruction and selecting appropriate professional development activities to improve instruction.	
___7.9 leadership ensures that the school is equitable, democratic, and fair by providing resources, learning opportunities, and support to middle-level students and teachers.	
___7.10 leadership plans and allocates resources, monitors progress, provides organizational arrangements, and removes barriers in order to sustain continuous school improvement.	
___7.11 all middle-level administrators have a growth plan focused on the development of effective leadership skills.	
___7.12 the leadership supports involvement of families and community in the school.	

Middle Level Program Self-Evaluation Tool
Standard 8, School Organization and Fiscal Resources

Standard 8: The organization of the school/district maximizes use of time, all available spaces and other resources to maximize teaching and learning and support high student and staff performances.	
In the space below, provide data that indicate the extent to which the...	
CRITERIA	SUPPORTING DATA
___8.1 staff promotes team planning vertically and horizontally across content areas and grade configurations that is focused on the goals, objectives and strategies in the improvement plan (e.g., common planning time, emphasis on learning time and not seat time, integrated units).	
___8.2 the schedule is intentionally aligned with the school's mission and designed to ensure that all staff provide quality instructional time (e.g., flex time, organization based on developmental needs of students, interdisciplinary units).	

POSSIBLE DATA SOURCES

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Middle Level Program Self-Evaluation Tool
Standard 8, School Organization and Fiscal Resources (page 2)-

In the space below, provide data that indicate the extent to which the...	
CRITERIA	SUPPORTING DATA
___8.3 the master class schedule reflects that all middle-level students have access to the entire curriculum.	
___8.4 scheduling is adjusted to meet middle-level students' diverse and changing needs.	
___8.5 alternative instruction, setting, and educational centers are used to reach and educate middle-level students with special needs.	
___8.6 space is planned and utilized to ensure a healthy, safe, and positive middle-level environment where student contributions and diversity are showcased.	
___8.7 facilities provide spaces adaptable to age-appropriate co-curricular activities.	
___8.8 space is planned and organized to provide an appropriate alternative placement for students removed from the classroom.	

Middle Level Program Self-Evaluation Tool
Standard 9, Comprehensive and Effective Planning

Standard 9: The school/district develops, implements and evaluates a comprehensive consolidated plan that communicates a clear purpose, direction, and action plan focused on teaching and learning.	
In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___9.1 a variety of data sources (e.g., KCCT, CTBS, needs assessment, disciplinary reports, attendance, surveys, student questionnaires) are used for school improvement planning.	
___9.2 the Kentucky Consolidated Planning Process and the Comprehensive Needs Assessment Process Guide are incorporated into the planning process and used to monitor school progress.	

POSSIBLE DATA SOURCES

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Middle Level Program Self-Evaluation Tool
Standard 9, Comprehensive and Effective Planning (page 2)-

In the space below, provide data that indicate the extent to which...	
CRITERIA	SUPPORTING DATA
___9.3 a collaborative process, including parents, community, students, and teachers, was used to develop the vision, beliefs, mission, and goals that engage the middle-level students as a community of learners.	
___9.4 there is evidence that the middle school's planning process involves collecting, managing, and analyzing middle-level student and school data.	
___9.5 the school's planning team reviews learning research and current local, state, and national standards for middle-level student learning.	
___9.6 attempts are made to sustain the commitment to continuous improvement.	